

## **LEARN EXECUTIVE COMMITTEE**

**December 20, 2018**

**LEARN**

**44 Hatchetts Hill Road**

**Old Lyme, CT 06371**

### **MEETING SUMMARY**

Present: Craig Esposito, Stonington; Rita Volkmann, Groton; Tim Hagen, East Lyme; Joanne Barmasse, East Hampton; Eileen Howley, Executive Director.

Called to order 8:35

#### **1.0 Review of the January Agenda**

Dr. Howley reviewed the draft agenda; the committee made recommendations for revisions

#### **2.0 Review of the 2019-2020 meeting dates for the Executive Committee and LEARN Board**

The committee made one minor change to the proposed dates (specifically the December Executive Committee will be proposed as a Thursday before the holiday, not Friday)

#### **3.0 Preliminary Discussion of Salaries and Benefits 2019-2020**

Dr. Howley shared preliminary data regarding the CPI, statewide settlements and possible structural changes. She shared that she is still collecting data, input and engaging in analysis with her team.

#### **4.0 Mid year review of the Executive Director's Goals**

Dr. Howley shared a letter summarizing the emphasis of her work in the past six months. The building project has required tremendous focus from a broad array of LEARN staff.